

# Quick Start Guide Media Technology Type B3

## Switch on media technology

Touch the touchpanel and tap „Medientechnik einschalten“.



## Lecture hall PC

Switch on the desk computer and smart podium.

Mouse and keyboard are located under the lectern.

### Login:

Username: gwdg\username

OR: ug-student\name.firstname

Password: \*\*\*\*\*

## Notebook (optional)

Connect to the available ports (HDMI & VGA).

If you want to play sound, please use HDMI cable or plug in the audio cable with VGA.

## Projection selection

**Einzelprojektion:** Using the main beamer.

**Keine Projektion:** Only the microphones are activated.  
The beamers remain off.

By selecting a scenario, all necessary basic settings are made: The projector is switched on and the correct source is selected, the microphones are activated.

When **playing audio** and video files, please make sure that you have selected the correct audio source (PC/notebook) under "Audio" to be able to play the sound in the lecture hall.



## Turn on microphones

**Note:** If the microphones do not work, check the mute function.



## Document camera (optional)

Switch on the document camera if necessary!

If you use **transparent slides**, please switch on the backlight on the left side of the device.



Press 3 seconds to turn off

## Switch off media technology!

To do this, press the „**Ende**“ button on the touchpanel to switch of the beamer bevor you leave the room.

**Please do not change anything in the wiring!**

Please report malfunctions to the telephone number 0551 39-**1171**!

Janitor: [24480](tel:0551391171)

For detailed instructions and additional information scan QR code

